Pacific Library Partnership Staff Development Committee

Agenda

Friday, March 27, 2020, 9:30am – Noon

Virtual Zoom Meeting

<https://zoom.us/j/859522851?pwd=azZsUTVxTkJ1akRCVnNlNzBnN1ZTQT09>

Meeting ID: 859 522 851; Phone option: (669) 900-6833

32 W. 25th Avenue, Suite 201

San Mateo, CA 94402

Chair: Michelle Krasowski & Elaine Tai

Recorder: Michelle Krasowksi

**Welcome/Introductions**

**Determination of Minutes taker**

**Review/Approval of Minutes of January meeting (Action Item)**

**Review/Approval of the Agenda (Action Item)**

**Review/Approval of updated Conference Duties Document (Action Item)**

**PLPSDC Recruitment and Meeting Discussion (Action Item)**

* Review/Approval of Recruitment Letter
* Committee status update from Yemila

**Spring Conference Discussion (Action Item)**

* Postponed due to recommendations from local health departments regarding COVID-19
* Postponement vs. cancellation options include:
	+ Postpone until summer
	+ Cancel completely
	+ Fold in with Future of Libraries

**Future of Libraries (Action Item)**

* Elect Conference Chair
* Discuss ideas for presenters and topics
* SFPL currently reserved for:
	+ Wed Oct 7, 2020 Koret 8-3 (may still be able to get the room until 4), no Latino Room
	+ Tue Oct 13, 2020 Koret 8-4, Latino Room 8-2
	+ Wed Oct 14, 2020 Koret 8-4, Latino Room 8-12:30
* Discuss contingency plan due to unknown status of COVID-19

**PLPSDC Website Updates**

**Round Robin**

**Adjourn**

Next Meetings

Friday, May 15th, 2020, Fremont Main Library (tentative?)

 Friday, July 24th, 2020, Burlingame Main Library

 Friday, September 25th, 2020, Fremont Main Library

 Friday, November 20th, 2020, Burlingame Main Library

 Friday, January 29th, 2021, Fremont Main Library

**Zoom Meeting Information**

Join Zoom Meeting

<https://zoom.us/j/859522851?pwd=azZsUTVxTkJ1akRCVnNlNzBnN1ZTQT09>

Meeting ID: 859 522 851

Password: 226281

Dial by your location

        +1 669 900 6833 US (San Jose)

        +1 646 876 9923 US (New York)

Meeting ID: 859 522 851

Find your local number: <https://zoom.us/u/abHIPs3G0z>

**Brown Act:**

The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law.  Cal. Gov't Code §54953(b)(1).  A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4).  A local agency may provide the public with additional teleconference locations.  Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:

1. it must comply with all of the Act's requirements applicable to other meetings;
2. all votes must be taken by roll call;

(3) agendas must be posted at all teleconference locations and the meeting must be conducted in a manner that protects the statutory and constitutional rights of the parties or public appearing before the body;

(4) each teleconference location must be identified in the notice and agenda and each location must be accessible to the public;

(5) during the teleconferenced meeting, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the body's jurisdiction; and

(6) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location.  Cal. Gov't Code § 54953(b).

**Meeting Location**

Pacific Library Partnership Offices, 32 West 25th Ave, Suite #201, San Mateo, CA 94403