



Pacific Library Partnership

Staff Development Committee

Pacific Library Partnership Staff Development Committee Agenda

Tuesday, April 11, 2023, 1 p.m. – 3 p.m.

Virtual Zoom Meeting

[linkhttps://us02web.zoom.us/j/82197413002?pwd=ZEJMbGN0N1ptODVicGVKc3V3aXlZUT09](https://us02web.zoom.us/j/82197413002?pwd=ZEJMbGN0N1ptODVicGVKc3V3aXlZUT09)

Meeting ID: 821 9741 3002 **Passcode:** 060182

Phone option: (669) 900-6833

Committee Chairs: Tierney Alvarado & Christopher Ota

Recorder:

- I. **Welcome/Introductions (10 minutes)**
 - a. Roll Call
 - b. Determination of Minutes taker
 - i.
 - c. Review/Approval of January 2023 Meeting Minutes (Action Item)
- II. **Review/Approval of the Agenda (Action Item)**
- III. **March Virtual Workshop Panel Follow-up (10 minutes)**
 - a. Overall impressions
 - b. Survey results
 - c. Things to consider for future
- IV. **Second Virtual Workshop for Spring**
 - a. **Topic (25 min)**
 - i. **Brainstorm ideas from Nov. 2022**
 1. Community engagement/program planning to reach underserved
 2. Conflict resolution
 3. Moving into supervisor position
 - a. Do you want to be a manager? Tasks, skills
 4. Transitioning between types of libraries
 5. Conflict resolution
 6. 1st amendment auditors
 7. Salary negotiation
 8. Speed rounds – share topics/programs
 - b. Potential speakers/panelists (15 min)
 - c. Date and Time (10 min)
 - d. Format – Zoom?
 - e. Assign Roles (15 min)
 - i. Chair
 - ii. Speaker Coordinator
 - iii. Emcee
 - iv. Registration set up



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- v. Tech/Chat Monitoring
- vi. Marketing
- vii. Evaluation
- f. Timeline (20 min)
 - i. Arrange speakers
 - ii. Save the Date
 - iii. Registration opening date
 - iv. Marketing
- V. PLPSDC Website Updates (5 minutes)
- VI. Announcements (5 minutes)
- VII. Adjournment

APPENDIX

Zoom meeting information

Topic: PLP Staff Development Committee Meeting

Time: Jan 10, 2023 01:00 PM Pacific Time (US and Canada)

Every 2 months on the Second Tue, until Jul 11, 2023, 4 occurrence(s)

Mar 14, 2023 01:00 PM

May 9, 2023 01:00 PM

Jul 11, 2023 01:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly:

https://us02web.zoom.us/meeting/tZYsfu6srzggQtY299IbKP96TvhCKZRWRbma/ics?icsToken=98tyKuGqrzItHtWwsBmFRpwQBYr4KOjzmHZfjbdkzka8DyJ4UlqgAvRKEZIFlu_i

Join Zoom Meeting

<https://us02web.zoom.us/j/82197413002?pwd=ZEJMbGN0N1ptODVicGVKc3V3aXlZUT09>

Meeting ID: 821 9741 3002

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One tap mobile

+16694449171,,82197413002# US

+16699006833,,82197413002# US (San Jose)



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Dial by your location

- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 346 248 7799 US (Houston)
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 689 278 1000 US
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 876 9923 US (New York)
- +1 646 931 3860 US

Meeting ID: 821 9741 3002

Find your local number: <https://us02web.zoom.us/j/82197413002>

Next Meeting

Tuesday, March 14, 2023, 1:00 pm, Virtual on Zoom.

FY 2022-2023 meeting dates and locations

Dates	Location
May 9, 2023	Virtual
July 11, 2023	Virtual

Brown Act

The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code §54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:

- (1) it must comply with all of the Act's requirements applicable to other meetings;
- (2) all votes must be taken by roll call;



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- (3) agendas must be posted at all teleconference locations and the meeting must be conducted in a manner that protects the statutory and constitutional rights of the parties or public appearing before the body;
- (4) each teleconference location must be identified in the notice and agenda and each location must be accessible to the public;
- (5) during the teleconferenced meeting, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the body's jurisdiction; and
- (6) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Code § 54953(b).

Meeting Locations

Pacific Library Partnership Offices, 32 West 25th Ave, Suite #201, San Mateo, CA 94403

Alameda County Library, 395 Paseo Grande San Lorenzo, CA 94578

Burlingame Public Library, Daly City Public Library, 40 Wembley Drive, Daly City, CA 94015

Livermore Public Library, 1188 S. Livermore Avenue, Livermore, CA 94550

Los Gatos Public Library, 100 Villa Avenue, Los Gatos, CA 95030

Mountain View Public Library, 585 Franklin St., Mountain View, CA 94041

Pleasanton Public Library, 400 Old Bernal Avenue, Pleasanton, CA 94566

Redwood City Public Library, 1044 Middlefield Road, Redwood City, CA 94063

San Francisco Public Library, 100 Larkin St., San Francisco, CA 94102

Santa Clara City Library, 695 Moreland Way, Santa Clara, CA 95054

South San Francisco Public Library, 840 West Orange Avenue, South San Francisco, CA 94080

Sunnyvale Public Library, 665 W. Olive Avenue, Sunnyvale, CA 94086