

**SVLS Administrative Council Meeting
Agenda
July 18, 2024
San Jose Public Library – Calabazas Branch
1230 S. Blaney Ave, San Jose, CA 95129**

10:00 a.m.

SVLS Administrative Council

Gayathri Kanth, Palo Alto City Library (Chair)
Patty Wong, Santa Clara City Library (Vice-Chair)
Jill Bourne, San Jose Public Library
Jennifer Weeks, Santa Clara County Library District

Michelle Perera, Sunnyvale Public Library
Ryan Baker, Los Gatos Public Library
Tracy Gray, Mountain View Public Library

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| I. | Call to Order and Introductions | Wong | |
| II. | Approval of Consent Items (Action Item) | | |
| | A. Adoption of Agenda | Wong | |
| | B. Approval of the April 24, 2024 Minutes | Wong | Attachment 1, pg. 2 |
| | C. Revised FY 2024-25 SVLS Meeting Schedule | Wong | Attachment 2, pg. 4 |
| III. | Old Business | | |
| | A. SVLS Technical Services Update | Baker | |
| | B. Collaborative Projects Using SVLS Reserves | Wong/All | |
| IV. | New Business | | |
| | A. State Budget and Local Implications | Wong | |
| V. | Reports | | |
| | A. Silicon Valley Reads | Weeks | |
| | B. PLP Executive Committee Update | Perera | |
| | C. Report of System Administration | Frost | |
| VI. | Announcements and Updates from Libraries | | |
| VII. | Agenda Building and Location for Next Meeting on October 24, 2024 | | |
| VIII. | Public Comment (Individuals are allowed three minutes, groups in attendance five minutes. It is a system policy to refer matters raised in this forum to staff for further investigation or action if appropriate. The Brown Act prohibits the Administrative Council from discussing or acting on any matter not agendaized pursuant to state law.) | | |
| IX. | Adjournment | | |

**SVLS Administrative Council Meeting
MINUTES**

April 24, 2024 – 2:30 p.m.

Mountain View Public Library, 585 Franklin Street, Mountain View, CA 94041

Council:

Jennifer Weeks, Chair, Santa Clara County Library District
Tracy Gray, Mountain View Public Library
Gayathri Kanth, Palo Alto City Library
Michelle Ornat, San Jose Public Library
Mila Rianto, Santa Clara City Library
Michelle Perera, Sunnyvale Public Library

System Staff:

Carol Frost, PLP
Justin Wasterlain, PLP

I. Call to Order and Introductions

The meeting was called to order at 2:37 p.m. by Chair Weeks.

II. Approval of Consent Items**A. Adoption of Agenda****B. Approval of the January 24, 2024 Minutes**

A motion was made, and passed unanimously, to approve the Consent Items. (M/S Gray/Perera)

III. New Business**A. Election of New SVLS Officers for Term FY 2024-25 and FY 2025-26**

Weeks announced the slate of officers for FY 2024-25 and FY 2025-26. Kanth was nominated to serve as chair. Wong was nominated to serve as vice-chair. A motion was made, and unanimously approved, to approve the new slate of SVLS officers for FY 2024-25 and FY 2025-26. (M/S Perera/Ornat)

B. SVLS Presentation at PLP Annual Meeting

An ad hoc group was formed by Weeks and Gray to develop a presentation for the PLP Administrative Council meeting on May 17, 2024.

C. Student Success Cards Discussion

Frost discussed the PLP Student Success Initiative that occurred from 2016 through 2019. She noted SB321, which mandates libraries partner with schools to provide library cards to students by 3rd grade, is slightly different than the previous PLP Student Success Initiative and that the new program is led by the State Library. The Council discussed potential challenges of the program and possible strategies to achieve positive outcomes.

D. Collaborative Projects Using SVLS Reserves

Frost discussed a previous ILS study SVLS conducted using SVLS resources. She described a digital marketing campaign the BALIS regional system launched using their shared reserves. No decision was made, and it was agreed to put this on a future agenda for additional discussion.

E. Review of FY 2024-25 SVLS Administrative Council Meeting Schedule

The Council agreed to change the time and date of future meetings to be the third Thursday of each month. Wasterlain stated he would create a revised schedule.

IV. Reports**A. Silicon Valley Reads**

Weeks reported on the 2024 Silicon Valley Reads events.

B. Day in the District Update

Gray reported Mountain View, Palo Alto, and San Mateo County staff met with Assemblymember Berman. Weeks reported she met with Senator Rivas' staff.

C. PLP Executive Committee Update

Gray discussed the upcoming Greater Opportunities for Leadership Development program led by Luis Herrera.

D. Report of System Administration

No report.

V. Announcements and Updates from Libraries

Directors provided updates about the activities at their libraries.

VI. Agenda Building and Location for Next Meeting on July 18, 2024

Meeting will be held at Calabazas Branch Library (SJPL).

- Collaborative Projects Using SVLS Reserves
- State budget updates

VII. Public Comment

No public comment.

VIII. Adjournment

The meeting was adjourned at 4:23 p.m. by Chair Weeks.

FY 2024/2025 SVLS Administrative Council Meeting Schedule

July 18, 2024

October 24, 2024 (adjusted for CLA)

January 16, 2025

April 17, 2025

All meetings will be held at 10 a.m. the third Thursday of the month. The location is to be determined. As per past practice, we will hold these dates for potential meetings, but will cancel any meetings that are not deemed necessary.